



Selection Regulations

I. COMMITTEE

1. The Committee shall be known as the "Selection Committee".
2. The Selection Committee shall be appointed by the Executive Committee after consultation with Hall of Fame staff and shall consist of fifteen (15) voting members, of whom five (5) shall be trustees; five (5) shall be members of the media; and five (5) will be individuals representing the community at large and/or sport organizations. In terms of the committee's composition, consideration will be given to geographical representation on a provincial scale, as well as knowledge of amateur and professional sport systems. The Chair of the Hall of Fame and the Chair of the Governance Committee or designate shall be ex-officio, non-voting members of the Selection Committee. Designated Hall of Fame staff, such as but not limited to the CEO, Curator, or other curatorial staff, shall also be non-voting members of the Selection Committee who will administer and organize meeting scheduling, the nomination material, and the Selection meeting voting/vote tabulation process.
3. The Selection Committee will rotate members so that each year a minimum of one (1) Trustee member, one (1) Media member, and one (1) community/sport individual will retire and be replaced by members appointed by the Executive Committee after consultation with Hall of Fame staff. Members of the Selection Committee will sit on the committee for a maximum of five (5) years. New members will be appointed by the Executive Committee after consultation with Hall of Fame staff should members be unable to complete the five-year term or where rotation of members is deemed appropriate. The re-appointment of a previous member of the Selection Committee may be made at the discretion of the Executive Committee after consultation with Hall of Fame staff, but only after that member has spent a minimum of two years off the committee before resuming service.
4. The Selection Committee shall have a Chair and a Vice-Chair appointed by the Executive Committee after consultation with past Selection Committee members and Hall of Fame staff. The Chair shall serve for a term of two (2) years to be succeeded by the Vice-Chair. Once the Chair's two-year term is complete, the Chair has the option to remain on the committee for one (1) year as Past-Chair in order to smooth the transition for the incoming Chair and Vice-Chair. In terms of tenure, the Chair, Vice-Chair, and Past-Chair may serve up to two (2) years over the maximum five-year term in order to fulfill their respective periods of service in succession: 2 years as Vice-Chair, 2 years as Chair, 1 year (optional) as Past-Chair.



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II. PURPOSE OF THE SELECTION COMMITTEE

1. To review the individual nominations and through a voting procedure, select the Honoured Members for election to the Hall of Fame.
2. To review the team nominations and through a voting procedure, select those teams to become Honoured Teams of the Hall of Fame.

III. SUB-COMMITTEE

1. The Committee shall be known as the "Selection Sub-Committee".
5. The Selection Sub-Committee shall be appointed annually by the Chair of the Selection Committee and shall consist of a minimum of three (3) voting members, of which one (1) shall be the Chair of the Selection Committee. Designated Hall of Fame staff, such as but not limited to the CEO, Curator, or other curatorial staff, shall be non-voting members of the Selection Sub-Committee who will administer and organize meeting scheduling and any relevant material to be reviewed by the Sub-Committee.

IV. PURPOSE OF THE SELECTION SUB-COMMITTEE

1. To determine which athletic activities qualify as a sport in respect of which the Hall of Fame is prepared to recognize the participants therein as eligible for election to the Hall of Fame.
2. To determine which individuals or teams are eligible for election to the Hall of Fame.
3. To determine the appropriate category for individuals/teams nominated in more than one category.
4. To determine occasional improvements to the nomination and selection processes.

V. QUALIFICATIONS FOR INDIVIDUAL ATHLETIC NOMINATIONS

1. Any athlete (able bodied or an athlete with a disability) who has attained a high level of excellence and brought recognition or honour to British Columbia sport on a national or international level in relation to participation in open level sport(s) competition.
2. A B.C. member of a Canadian Team may stand for induction as an individual athlete.



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3. An individual is not eligible for nomination until three (3) years following retirement from open senior competition, except in the event of death or by winning an Olympic or a World championship gold medal whereby the nomination is eligible for immediate consideration.

VI. QUALIFICATIONS FOR INDIVIDUAL BUILDER AND COACH (each hereafter called "Builder-Coach") NOMINATIONS

1. Attained a high level of excellence and brought recognition or honour to British Columbia sport through ongoing dedication to the building and coaching of athletes, teams or sport itself.
2. Builders to be considered will include, but are not limited to, Coaches, Referees, Officials, and Administrators.

VII. QUALIFICATIONS FOR TEAM NOMINATIONS

1. Any team (consisting of able-bodied athletes or athletes with disabilities) which has attained a high level of excellence and brought recognition or honour to British Columbia sport at a national or international level in relation to open level competition. Team members are recognized as part of a team and not as an individual Honoured Member.
2. The BC athletes of a Canadian Team, which has reached special excellence on a national or international level, may be nominated and inducted as a group in the "Team" category. Please see "Residency Qualifications" below for criteria for BC athletes on a Canadian team.
3. Teams are selected for their achievements in one year, not in an era.

VIII. QUALIFICATIONS FOR INDIVIDUAL MEDIA NOMINATIONS

1. Attained a high level of excellence and brought recognition or honour to British Columbia sport through ongoing dedication to the reporting of sport nationally or internationally.
2. Selection of a media inductee is not required every year. Media inductees will be selected from time to time to recognize individuals who have made an exceptional contribution to sport in BC.

IX. QUALIFICATIONS FOR PIONEER NOMINATIONS - INDIVIDUAL OR TEAM

1. Attained a high level of excellence and brought honour and recognition to British Columbia sport and sport history.
2. Nominees must exhibit a "pioneering" quality in athletic, builder, or team accomplishments, involving some aspect of invention, innovation, or trailblazing that changed the shape of sport in BC for those who followed.



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3. Teams in the Pioneer category are selected for their achievements in one year that best represents a team's accomplishments over a larger era.

X. QUALIFICATIONS FOR W.A.C. BENNETT AWARD NOMINATIONS

1. This is a special recognition award of the BC Sports Hall of Fame, the most prestigious honour awarded by the organization;
2. It is presented from time to time to an individual who has made a significant, unique, and lasting contribution to sport in the Province of British Columbia, typically in multiple roles and at multiple levels of engagement, including but not limited to a combination of accomplishments in areas such as athletic excellence, coaching, officiating and leadership in either amateur or professional sport or both;
3. The candidate must be seen to have provided inspiration to present and future generations by their work and contributions to sport in British Columbia and/or Canada and/or around the world and is typically well-recognized beyond British Columbia;
4. It is designed to honour uniquely-credentialed individuals who might not qualify for induction under the criteria for other categories;
5. As in other categories of consideration, the candidate must exemplify good character and dedication.

XI. RESIDENCY QUALIFICATIONS

1. Individuals must have brought recognition or honour to British Columbia during the portion of their career that is relevant to induction into the BC Sports Hall of Fame.

XII. CRITERIA APPLICABLE TO ALL CATEGORIES

1. Family members (any combination of father, mother, son, daughter, brother, sister, husband, wife, etc) are eligible for induction within the same year. Each family member will be considered separately on the basis of their own individual merit. If selected together each will be inducted individually using two (2) or more of the maximum five (5) "Athlete induction spaces" or two (2) of the maximum three (3) "Builder-Coach induction spaces." For instance, two brothers selected cannot be inducted as a pair using only one of the five "Athlete induction spaces" or one of the three "Builder-Coach induction spaces." This applies to the Pioneer, Media and W.A.C. Bennett Award categories as well.
2. A sports organization may not be inducted into the BC Sports Hall of Fame in any category. Individuals representing an organization are permitted for induction.
3. Nominees who made an impact on sport because of their political position must demonstrate volunteer activities and accomplishments in sport outside of their



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political life. Hall of Fame staff may contact the nominator if necessary for additional information.

XIII. CANADA'S SPORTS HALL OF FAME

An Individual or Team who has been elected to Canada's Sports Hall of Fame is not an automatic member of the British Columbia Sports Hall of Fame and Museum.

XIV. NOMINATION PROCEDURES

1. In January to May of each year, a News Release is distributed to members, Trustees, newspapers, radio, television, online news outlets, and all sport governing bodies advising them that the nominations for election to the Hall of Fame are open until June 30th. Nomination information will also be publicized on the BC Sports Hall of Fame social media platforms.
2. Any member of the public is eligible to submit a nomination to the BC Sports Hall of Fame with the following exceptions of those who are not eligible:
 - a. Members of the Hall of Fame Board of Trustees, including all members of the Executive Committee.
 - b. Hall of Fame staff members.
 - c. Members of the Selection Committee and Selection Sub-Committee.
3. Members of the Hall of Fame Board of Trustees, Selection Committee, Selection Sub-Committee, and staff are encouraged to promote and solicit nominations to the BC Sports Hall of Fame from other members of the public but cannot submit or actively support written nomination submissions themselves through letters of support or other supporting documents. Individuals who volunteer their time unpaid supporting the Hall of Fame in capacities outside of the Board of Trustees are permitted to submit nominations to the BC Sports Hall of Fame.
4. All nominations are date stamped when received and acknowledged in writing by the Hall of Fame staff.
5. Each qualified nomination submitted is eligible for three (3) consecutive years and then is considered inactive. When a nomination is considered inactive, a period of one (1) year must expire before it can be resubmitted.
6. The entire file for each nomination is to be permanently maintained in the Hall of Fame office.
7. By no later than the last week of July, Hall of Fame staff shall review all new nominations and determine whether any require closer consideration by the



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Selection Sub-committee in regard to their eligibility for election to the Hall of Fame. The decision of the Selection Sub-committee shall be final and binding although, the Selection Sub-committee may, prior to making a final decision, seek the advice of the Executive Committee in relation to a particular issue.

8. The Hall of Fame staff shall circulate at least four weeks prior to the September meeting of the Selection Committee each year, the eligible nominations for review by the Selection Committee.
9. Any person who, by reason of grave or terminal illness or injury, is not expected to survive until the next annual ceremony at which candidates elected to Honoured Membership may be inducted, may be nominated by a member of the B.C. Sports Hall of Fame Selection Committee at any time and the deadline for nominations and other related procedural provisions shall not apply to any such candidate. In addition, the B.C. Sports Hall of Fame Selection Committee, by an affirmative vote of at least three quarters of the members thereof present and voting at a duly convened meeting approved by the Board of Directors, may, in its discretion, eliminate any waiting period referred in respect of such candidate and such candidate shall then be eligible for election to Honoured Membership. Finally, with regard to such candidates, the B.C. Sports Hall of Fame Selection Committee shall apply all of the substantive criteria ordinarily related to membership and shall explicitly consider each of them in their deliberations.

XV. MEETING PROCEDURE

1. The summarized nominations are colour coded to depict the status of the nominations (i.e. a different colour for the current, second and third year nominations).
2. The nominations are to be presented to the Selection Committee at least four weeks prior to the meeting for their perusal.
3. The Selection Committee meets to consider the nominations in September. If a second meeting is required, it is held later in September. A quorum at any meeting of the Selection Committee is nine (9).
4. Individual nominations are separated into five Categories: Athlete, Builder and Coach, Media, Pioneer and W.A.C. Bennett. Team nominations are considered in the Team category, but can also receive consideration in the Pioneer category.
5. The number of inductees in any year is limited to: Five (5) Athletes, three (3) Builders and Coaches, one (1) Media, one (1) Pioneer and one (1) W.A.C. Bennett Award. The number of Team inductions is limited to one (1) team each year. After the review of nominations, the Selection Committee has the discretion,



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subject to the limits set out above, to determine the number of nominations accepted if any, for each particular category in any year.

6. Athlete Category: The voting procedure for individual nominations is as follows:
 - a. The total number of active nominations is recorded by Hall of Fame staff.
 - b. One-page summaries of each nomination are sent out to each committee member and full nomination packages are scanned and uploaded to an online file-sharing program at least two weeks prior to the September meeting.
 - c. All active nominations are reviewed by Committee members individually prior to the September meeting.
 - d. Hall of Fame staff will determine the number of nominations Committee members are to select (either a number representing 25% of the category's nominations or 15 total—whichever is higher) and communicate this to Committee members at least two weeks prior to the September meeting.
 - e. At least one week prior to the September meeting, each Committee member must submit in writing (via email is acceptable) a list of names equal to the number determined by Hall of Fame staff.
 - f. Following the vote, Hall of Fame staff will tabulate a list of those names receiving the most votes. Those nominations, which rank in the top 25% or top 15 total, including ties, remain eligible.
 - g. Committee members will have the opportunity to bring forward nominations not on this preliminary long list for discussion at the September meeting.
 - h. This preliminary list will be distributed to all Committee members in the week prior to the September meeting.
 - i. At the in-person September meeting, each Committee member must then list his or her top ten (10) choices.
 - j. When the vote is tabulated, the ten (10) individuals, including tie votes, receiving the most votes will be considered the finalists.
 - k. From the list of ten (10) finalists, each Committee member may vote in the final ballot for not more than five (5) individuals considered worthy of election.
 - l. Subject to the limits referred to in Section XI.4 above, any nominee achieving the following number of votes in the final ballot will result in such nominee becoming an Honoured Member.



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Selection Committee Members Present	Number of Votes Required for Election
15	11
14	11
13	10
12	9
11	9
10	8
9	7

- m. If the Selection Committee by a majority vote determines that an appropriate number of nominees are not elected, the number of finalists shall be reduced by deleting from the list of finalists the person receiving the least number of votes, and more than once if necessary, until such appropriate number of nominees is elected.
7. Builder and Coach Category: The voting procedure for individual nominations is the same as set forth in Section XII.6 except that:
- Each Committee member must list their top six (6) choices;
 - When the vote is tabulated, the six (6) individuals, including tie votes, receiving the most votes will be considered the finalists.
 - From the list of six (6) finalists, each Committee member may vote in the final ballot for not more than three (3) individuals considered worthy of election.
 - Every year, it is required that the sports background and accomplishments of a minimum of one (1) of the three (3) Builder-Coach inductees must pertain primarily to the discipline of Coaching.
8. Team, Pioneer, Media, and W.A.C. Bennett Award Categories: The voting procedure for individual nominations for these categories is the same as set forth in Section XII.6 except that:
- Each Committee member must list their top two (2) choices.
 - When the vote is tabulated, the two (2) individuals and two (2) teams, including tie votes, receiving the most votes will be considered the finalists.
 - From the list of two (2) finalists, each Committee member may vote in the final ballot for not more than one (1) individual and one (1) Team considered worthy of election.



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9. The Chair of the Selection Committee will participate in actual nomination voting at Selection Committee meetings. The Chair will not vote on administrative matters, except in the vote of a tie, in which case the Chair would cast his/her vote as a tiebreaker.
10. After the pre-voting round conducted by phone/email prior to the Selection Committee meeting in September, Committee members must attend the annual Selection Committee meeting in person in order to vote. No votes for this meeting will be taken over the phone, email, regular mail, etc. In the event that a committee member must depart the Selection meeting early, the quorum of the minimum nine members present must be maintained and the voting ratio changed accordingly to the new number of members present.
11. All the details concerned with the voting and results of the Selection Committee meeting are to remain strictly confidential.
12. When the final decision has been arrived at, a brief resume of each of the individuals and teams is presented to the Board of Trustees to be ratified, prior to the Banquet of Champions (at the Semi-Annual Meeting).
13. Following ratification, the successful nominees and nominators are contacted by the Hall of Fame Chair or staff and then advised in writing by Hall of Fame staff. The nominators of the inactive nominations are also advised by Hall of Fame staff of the status of their nominations at this time. The details remain confidential until the names of the new Inductees are released to the media prior to the annual Banquet of Champions.

XVI. SUSPENSION AND WITHDRAWAL

1. An Honoured Member whose actions have brought harm, dishonour or disrepute generally to sport in British Columbia or to the BC Sports Hall of Fame in particular, will be subject to potential removal. For example, actions relating to indictable offences (or such criminal offences occurring in any other duly recognized country that would be indictable in Canada) will be considered actions serious enough to warrant consideration of immediate suspension and ultimate removal of an Honoured Member.
2. In the event the actions of an Honoured Member have brought harm, dishonour or disrepute generally to sport in British Columbia or to the BC Sports Hall of Fame in particular, or if an Honoured Member is convicted of a criminal offence, the Board of Trustees Executive Committee or management of the BC Sports Hall of Fame may report the circumstances to the BC Sports Hall of Fame Chair and/or Chief Executive Officer who shall refer the matter to the Sub-Committee of the BC Sports Hall of Fame Selection Committee through the Chair of that Sub-Committee. As soon as possible thereafter, the Selection Committee will

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provide its recommendation to suspend or not to suspend based on the information available. Any submissions, presentations, or attestations to the Selection Committee may only be made in written form; no oral submissions will be heard. A recommendation regarding the Honoured Member in question will be made to the Board of Trustees of the BC Sports Hall of Fame through its Chair and will be voted on by the full Board of Trustees at its next scheduled meeting, or if circumstances warrant and at the discretion of the Chair, by resolution made before a special meeting of the Board of Trustees called and convened by the Chair.

3. A recommendation to suspend the Honoured Member from the BC Sports Hall of Fame will occur through a secret ballot vote of not less than three-quarters of the votes cast with respect to such resolution. A positive vote in favour of suspension will lead to immediate suspension of the Honoured Member, resulting in the immediate cessation of all status, recognition and privileges accorded the Honoured Member by the BC Sports Hall of Fame.
4. Upon a suspension as outlined above, the Chair of the BC Sports Hall of Fame will contact the Honoured Member in question in writing, providing notice of the suspension taking immediate effect. This written statement will explain the grounds for the suspension and potential removal of the Honoured Member in question. The specified Honoured Member will be provided with the opportunity to respond in writing within 90 days to the BC Sports Hall of Fame Board of Trustees through its Chair.
5. Acting on behalf of the Board of Trustees, the Chair of the Society reserves the right to retain outside counsel to act for the Sports Hall and provide professional guidance on all matters related to suspension and ultimate removal of an Honoured Member, especially in cases of convictions made in a foreign country.
6. At the next scheduled BC Sports Hall of Fame Board of Trustees meeting following the one-year anniversary of suspended status of the Honoured Member, the Board may consider any written representations from the Honoured Member in question and the results of any appeals of any relevant court process. The final vote to effect the full involuntary withdrawal of the Honoured Member will be conducted by secret ballot. Voting ballots will be collected and tabulated by management (CEO and/or Curator), scrutinized by a Trustee appointed to do so and presented to the Chair, who will announce the voting results. Similar to the original suspension action, the removal of an Honoured Member will require a minimum of 75% of all votes cast by members present. If the number of votes in the affirmative is equal to or greater than 75%, the specified Honoured Member will be removed from the BC Sports Hall



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of Fame.

7. Suspension or Involuntary Withdrawal of an Honoured Member may be announced in the discretion of the Chair or the CEO after the relevant vote by the Board of Trustees of the BC Sports Hall of Fame. The Curator of the BC Sports Hall of Fame will carry out the removal of the suspended Honoured Member's plaque in the Hall of Champions along with any other associated biographical text, images, or artifacts displayed in the Hall of Champions or other galleries/exhibits/displays. If artifacts or archival material are on loan to the BC Sports Hall of Fame from the suspended Honoured Member in question, these items will be returned upon the full withdrawal of the Honoured Member.
8. Any Honoured Member subject to the process outlined above may voluntarily withdraw their Honoured Membership from the BC Sports Hall of Fame. To effect a voluntary withdrawal, the Honoured Member must submit their intention to withdraw in writing to management of the BC Sports Hall of Fame (CEO and/or Curator). The CEO of the BC Sports Hall of Fame will advise the Board of Trustees of the withdrawal through its Chair. The procedures described in paragraph 8 above shall apply mutatis mutandis.
9. The foregoing procedures relating to suspension, involuntary withdrawal, and voluntary withdrawal may be applied to Honoured Members in the Team Category. Whether an entire Team is suspended and removed, or only a member or members of the Team shall be in the discretion of the Committee.

XVII. AMENDMENTS

These Regulations may be amended from time to time by the Executive Committee in consultation with the Selection Sub-Committee.

XVIII. SELECTION PROCESS

1. Ongoing

- File nomination forms as they are received throughout the year.
- Send acknowledgement letter to nominators after each form has arrived.
- January-May - send out notices asking for nominations.

2. June 30 - deadline for nominations.

- Scan all nomination forms and additional material. Separate into categories: Athlete, Builder-Coach, Team, Pioneer, Media, WAC Bennett Award.
- Prepare one-page summaries of each nominee.
- Send completed summaries to Selection Committee members with notice of meeting details and any changes over previous years.



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- Have all nomination material uploaded to an online file sharing program two to four weeks before the September meeting for committee members to view.
- When setting Selection Committee Meeting date, allow enough time for Selection Committee Members to read material sent to them before the meeting.
- Complete Preliminary voting round for Athlete and Builder categories via email (see voting procedure on pages 5-6) at least one week prior to September meeting.

3. August - Selection Sub-Committee Meeting

4. August - September - Selection Committee Meeting

- Committee members select new BC Sports Hall of Fame inductees.
- A short outline of each new Inductee is prepared for the Board of Trustees.

5. September - Board of Trustees Meeting

- This meeting can be, but need not be, on the same day as the Selection Meeting.
- The Hall of Fame Trustees ratify the list of new Inductees.
- The new Inductees are contacted by phone by the Chairman or President & CEO of the Hall of Fame, followed up by a letter. The inductees are told of the Media Announcement & Media Conference, as well as the Banquet of Champions, asked to confirm or correct their biography and asked for photographs of their sports career.
- A short biography is prepared of each new member for the Media Announcement.
- When setting the date for the Media Announcement allow enough time to contact Inductees, receive biographical information and photographs from them, and time to prepare the material (media handouts and audio-visual material).

6. October - Media Announcement & Media Conference

- Media release of new Inductees (as many present as possible for interviews).
- Advertise Banquet of Champions.
- Sell Banquet tickets; arrange for all Inductees to attend Banquet.
- Update all details of Inductees' biographies; obtain more photographs if required. Ask for artifacts for Hall of Fame collection.
- Prepare Banquet of Champions program noting that it is used all year to send out to people needing a list of all Hall of Fame Inductees. When setting the date of the Banquet of Champions, allow enough time to sell tickets.

7. May - June – Banquet of Champions

- Inductees are formally honoured and inducted at the Banquet of Champions and presented with framed, signed (by the BC Premier and BC Sports Hall of Fame Chairperson) certificates.



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